



Dr. Jorge J. Asturias, PsyD, Inc.
A Professional Psychology Corporation

CANCELLATION POLICY

Dr. Jorge J. Asturias and his office make special arrangements to be available to you and/or your family member at the mutually agreed upon date and time of your session. No other person is scheduled at this time. Therefore, if you miss the appointment or fail to cancel an appointment in a timely manner, Dr. Asturias and his office cannot offer the time to another client.

For this reason, the following cancellation conditions are made:

- _____ First time patient appointments require **48-hour cancellation notice** or a **\$100** cancellation fee will be charged.
- _____ Established **insurance patient** appointments require **48-hour cancellation notice** to avoid a \$50 cancellation fee.
- _____ Established **cash-paying patient** appointments require **48-hour cancellation** notice to avoid a late cancellation fee equal to the full cost of the session.
- _____ Established **insurance and cash-paying patients with No-Show and/or No-Cancellations** appointments will incur a \$150 fee.

Finally, Dr. Asturias has a three appointment cancellation policy. If you cancel your regularly scheduled appointments on more than three occasions without proper justification, your treatment may be terminated.

Signature of Client or Authorized Parent/Guardian/Adult

Date